

**The Aspotogan Heritage Trust**

**BOARD OF DIRECTORS  
6:30 P.M., Thursday April 16, 2015  
10 Pte. Richard Green Lane  
Hubbards, Nova Scotia**

**Present:** Gayle Shanks (Chair), Sarah Archer, Andy Hare, Scott Hogue, Janet Irwin, Joanne Lovett, Floyd Shatford, Leslie Taylor, and Christine Waller  
**Regrets:** David Bond and Janet Fryday Dorey  
**Staff:** Kathryn Gamache  
**Recorder:** Samantha Wilson

1. **Call to Order** – Gayle Shanks, Chair, called the meeting to order at 6:35 P.M.
2. **Guest, Stu Carson: Portfolio Manager** – Stu provided an update on the investments and gave an overview of the current markets, which serves to provide insight into decisions behind the current asset mix. As always, after his presentation he provided opportunity for Board members to ask questions regarding the portfolio. Stu was informed that AHT had given away a million dollars in community funding and he congratulated the Board and Kathryn on their achievements and successes.
3. **Correspondence** – invitations to Board members were sent from the Aspotogan Arts and Crafts Association to attend their annual Art Show & Sale being held in May.
4. **Approval of the Agenda** – the agenda was approved as circulated.

**Motion: to approve the agenda as circulated.**

Moved by: Leslie Taylor                      Seconded: Christine Waller  
Motion carried.

5. **In Camera** – *Hubbards Community Waterfront Association*

**Motion: that the Committee move In Camera**

Moved by: Floyd Shatford                      Seconded: Mackenzie Armstrong  
Motion carried.

**Motion: that the Committee move out of In Camera**

Moved by: Leslie Taylor                      Seconded: Scott Hogue  
Motion carried.

6. **Report from In Camera** – to continue discussions with Hubbards Community Waterfront Association as discussed In Camera

7. **Approval of the minutes from the meeting held January 22, 2015** – the minutes were approved as circulated

**Motion:** that the minutes of January 22, 2015 be approved as circulated

Moved by: Christine Waller  
Motion carried.

Seconded: Mackenzie Armstrong

8. **Business arising from the minutes-** there was none.

9. **Staff Report -**

Monthly and Portfolio Financial Summary – Year end budget lines were reviewed and a little time was spent discussing the few areas that were over or under-budget. 2014/15 saw an increase in legal fees due to mortgage renegotiations and the colder winter resulted in an increase in the winter power bill. The Communications/ IT line was under due to staff unpaid leave and Mandatory Employment Related Costs were over due to extending staff hours to cover the unpaid leave. The community grants and initiatives were on budget as were the majority of lines. The community copier line, as in previous years continues to exceed budget although copier revenue is beginning to rise with \$1000 contributed to printing via the honour system.

Director Recruitment Ads– were advertised in The Masthead News and Aspotogan Recreation Association Newsletter and no external applicants were received.

Water Monitoring Committee – the tender has been awarded and work will begin shortly.

Municipal Re-Visioning Session – Two sessions were held in this area and the Blandford session was well attended with lots of discussion regarding zoning and planning. Residents dissatisfied with the Golf Course, lake protection and the idea of zoning dominated discussions in Mill Cove. The facilitators will gather the information from these sessions and the data from the CAST (Creating a Stronger Tomorrow) project to ascertain next steps.

Operational Plan– was included in the package for review. The Executive Director will provide an update on the plan in June.

Summer Student Positions – Aspotogan have been approved via the provincial and federal funding streams. SWAG partners, Hubbards Area Business Association and Hubbards Area Recreation Association have also received confirmation of federal funding.

Chester Municipality Water Treatment – Closing funds from the Aspotogan Development Limited mortgage renewal have been received. The \$34,000 has been paid directly to Chester Municipality as per the water treatment agreement.

10. **Committee Reports –**

10.1 **Executive Committee (Verbal)** – the Committee met prior to the Board meeting and discussed the following:

Board Evaluation – the Committee reviewed responses and overall the feedback was very positive.

Committee Recommendations – the Committee discussed the format for nominations and have agreed to review Committee structures over the next few meetings. The Executive and Community Development Committee will remain as standing Committees of the Board

whereas the Property Development and Finance Committee will be suspended on a trial basis. Nomination forms will be sent to Directors to be returned no later than May 1<sup>st</sup>.

Executive Director Evaluation – the 2014/15 evaluation has been completed.

**10.2 Community Development Committee:** Leslie Taylor, Chair presented the CDC report to the Board and highlighted the following:

Staff Approved Grants

2014-2015 Budget: Hubbards Area Business Association Irish dinner and Dance (\$500); 3<sup>rd</sup> Hubbards Scouts Easter Egg Hunt (\$300); Hooked Rug Museum of North America marketing plan (\$500); Hubbards Area Business Association– carnival game lending program (\$500); and Aspotogan Arts & Crafts Association – Annual Art Show (\$500)

2015-2016 Budget: 2Bays 4H camp registration (\$500); Junior Achievement – Our Business World (\$500); Writers Festival (\$500)

St. Margaret’s Bay Stewardship Association

*Micou’s Island Writer’s Residency Program* –are seeking funds to assist with this writer’s residency program. The Committee concluded that the project benefits to AHT’s service area were unclear and further funding support for this St. Margaret’s Bay area based project were also not evident. The Board made the following motion:

**Motion: to decline the request from St. Margaret’s Bay Stewardship Association for the Micou’s Island Writer’s Residency Program**

Moved by: Leslie Taylor  
Motion carried.

Seconded: Janet Irwin

*Micou’s Island Stewardship Outreach Program*–The Committee felt further information was needed to review the request. Consideration for funding educational outreach sessions for Shatford Memorial Elementary School and Aspotogan Consolidated Elementary School would be reviewed if breakdown costs were provided.

Our Health Centre (OHC) –seek funds for their capital campaign project. The Board made the following motion:

**Motion: to approve \$5,000 to the Our Health Centre capital campaign with no further requests for capital requests to be considered**

Moved by: Leslie Taylor  
Motion carried.

Seconded: Sarah Archer

OHC hope to break ground in June and have just recently reached the 3.4 million mark.

Through the Years Daycare & Community Centre (TTYDC), Daycare Subsidy – the Committee reviewed the Through the Years Daycare funding initiative; a fund allowing families to access financial support to offset the costs of local daycare. The Board made the following motion.

**Motion: to approve the 2015/2016 Daycare subsidy for Through the Years Day Care and Community Centre for \$10,000**

Moved by: Leslie Taylor  
Motion carried.

Seconded: Floyd Shatford

Water Monitoring Committee - are seeking assistance for water monitoring of Fox Point Lake. The Board made the following motion:

**Motion: to approval \$2,500 initiative funds in support of the Water Monitoring Committee project**

Moved by: Leslie Taylor  
Motion carried.

Seconded: Sarah Archer

Million Dollar Milestone – Aspotogan Heritage Trust recently gave away their millionth dollar to the community. A \$500 grant application from RECAP (Route Enhancement Committee for the Aspotogan Peninsula) was submitted for their annual Father’s Day Ride event. The Board agreed to partner with RECAP on their event and extend the day further to celebrate AHT’s success in granting a million dollars to the community with activities, give-a-ways and food at Bayswater Provincial Park. It was also agreed that AHT would cover all RECAP’s events costs amounting to around \$1300. The idea of submitting a bike/active transportation themed float into the Hubbards parade was also discussed.

11. **Old Business** – there was none.

12. **New Business** – there was none.

**Board Education, Lunenburg Queens Volunteer Partnership (LQVP)**– The Executive Director is the current chair of the LQVP and she explained the work of the organization and their Volunteer Navigator Tara Jaskowiak. The non-profit organization provides matching services and creates partnerships to strengthen the volunteer sector. LQVP are also partnering with the Aspotogan Helping Hands ‘seniors helping seniors’ project, which is currently being piloted in this area. The Board watched three volunteer videos created by the Partnership. In June, the Executive Director will present videos made for Positive Aging project.

13. **Time, date and location of next annual general meeting** – The next meeting will be at 6:00 p.m. on Thursday May 21, 2015 at The Dauphinee Inn.

14. **By the Way** – Directors highlighted the following:

- Breakfast in Blandford will be held on April 18
- Chester Municipality is not responsible for unsightly signage. Inquiries should be made to Transportation Infrastructure and Renewal.

**15. Adjournment –**

**Motion: to adjourn**

Moved by: Christine Waller  
Motion carried.

Seconded: Floyd Shatford

Meeting was adjourned at 9:05 P.M.