

stages and requested the Executive Director research costs of placing a system on just one level, starting with the upper Boardroom.

Water Monitoring Committee – Floyd reported on the current status of the Water Monitoring Committee, a group formed to open communications between Aspotogan Development Limited, Fox Point Lake Homeowners Association, Chester Municipality and community stakeholders. It was explained that in order to move forward with monitoring, a baseline must be set as soon as possible. The group have approached Chester Municipal council for funding which has been approved and it is believed that the developers will also contribute to the project. The Board agreed to instigate initiative funding to assist with the project and the following motion was made:

Motion: to approve the Water Monitoring Committee \$2500 initiative funding towards project start up costs

Moved by: Janet Fryday Dorey
Motion carried.

Seconded: Janet Irwin

Volunteer Nominations – the Board discussed the 2015 Volunteer Nominations Ceremony hosted by Chester Municipality in April and suggested Mary Ellen Clancey be nominated by Aspotogan Heritage Trust this year. The Executive Director will tell the nominee's story at the ceremony and provide some background information. AHT will donate \$100 to the nominee's organization of choice as a token of appreciation.

9. Committee Reports –

9.1 **Executive Committee (Verbal)** – the Committee met prior to the Board meeting and discussed the following:

Board Evaluation – the Committee reviewed last year's process and amended the questions. Floyd encouraged Directors to email the Executive Director if they had any questions they would like to see asked during this process. The Committee will not review feedback until all responses have been received.

Board Recruitment – the Committee reviewed last year's ad and staff will develop new material to place in The Mast Head, The Coast Line and the Aspotogan Recreation Association newsletter. Directors whose terms end this year are Mackenzie Armstrong, David Bond, and Christine Waller. Christine indicated her intention to reapply. All Directors were urged to talk to others in the community about the Board vacancies. The Executive Director noted that it has been around four years since a Committee was struck to review the nomination process so the Executive Committee may wish to look at reviewing nominations again.

Executive Director Evaluation – the Committee agreed to use the same process as last year. A date will be set to meet in February to review feedback. Forms will be sent to Directors for completion and return to the Board Secretary (Joanne Lovett). The Committee will not review feedback until all Directors have provided response.

9.2 Planning Committee: Sarah Archer, Chair presented, on behalf of the Planning Committee and its members, David Bond, Joanne Lovett, Gayle Shanks, and Christine Waller, the final version of the Aspotogan Heritage Trust's five year plan. Having reviewed Board feedback from the November 2014 meeting, the plan essentially remained the same but with the following revisions:

- Original goals condensed and reworked to avoid repetition and overlap
- Core values defined by CAST/DART community consultation process
- Zoning removed as an over-arching goal and placed underneath the 'Promoting Sustainable Community Development' goal
- Presentation of the plan through circular steps/ deliverables rather than as linear 'projects' to reflect the connectivity of the plan and the importance of AHT communications

The Board commended the work of the Committee, staff and projected outcomes of the plan. They look forward to reviewing the details of the plan that will be presented via the Executive Director's staff report. The following motion was made:

Motion: to approve, accept and implement the Planning Committee's five-year strategic plan (2015-2020)

Moved by: Sarah Archer
Motion carried.

Seconded: Christine Waller

9.3 Community Development Committee – Sarah Archer presented the report on behalf of the Chair. The Committee met on December 15 2014 and January 12 2015 and discussed the following:

Grant application review – the Committee continued to assess the grant application review process. The Funding Allocation Assessment form is being trialled this month. The form was created to provide more background on the projects under consideration and to better inform the Board when reviewing recommendations from the Committee. The application form for grants more than \$500 is under ongoing review with changes and modifications taking place as the new forms are trialled and assessed.

Staff approved grants - St. Margaret's Bay Stewardship Association - forum (\$450); Hubbards Lions Club- stair repairs (\$500); Shatford Elementary Home & School - Breakfast Program (\$500); and Junior Achievement – Economics of Success (\$500).

Helping Hands to Enrich Learning & Lifestyles Programming (HHELLPS) – Users of the Fox Point Community Centre are currently unable to utilize outdoor space, as there is no outside fencing (a requirement for youth programming). The fencing is prioritized for basketball programming at this time (youth have inquired about the use of the space for basketball) although the fencing will expand the overall number of outdoor activities and programming opportunities FPCC can offer in the area. The Board made the following motion:

Motion: to approve \$2300 to Helping Hands to Enrich Learning and Lifestyles Programming (HHELLPS) to offset the cost of outdoor fencing at the Fox Point Community Centre

Moved by: Sarah Archer
Motion carried.

Seconded: Janet Fryday Dorey

Hubbards Radio Society – This project involves purchase and installation of antenna and preparation of the tower site. Now that CRTC have granted the Radio Society with a full time license, antenna is mandatory. The Board made the following motion:

Motion: to approve \$6000 to the Hubbards Radio Society for the tower launch project

Moved by: Sarah Archer
Motion carried.

Seconded: Scott Hogue

3rd Hubbards Scouts Canada - The scouts are to purchase new equipment to allow for more training in outdoor camping. As a result, scouts will learn essential outdoor survival skills. The Board made the following motion:

Motion: to approve \$1170 to the 3rd Hubbards Scouts, Canada for equipment upgrades

Moved by: David Bond
Motion carried.

Seconded: Christine Waller

Municipality of Chester Transportation Society - are requesting funds to support the community-based transportation service. The transportation society are creative in allocating funds and use AHT's community initiative funding to leverage other grants. The Board made the following motion:

Motion: to approve \$10,000 in support of the Community Wheels transportation initiative

Moved by: Sarah Archer
Motion carried.

Seconded: David Bond

Board members were keen to receive an update on Community Wheels so the Executive Director provided some background on the transportation service that operates a combination of fixed fees and a 'pay what you can' cost model (average donation is approximately \$10 - \$20). In December 2014 and January 2015, all but one ride involved medical appointments and two fleet vehicles are fully accessible. Technically, vehicles are not permitted to pick up riders past the Lunenburg County line but this hasn't posed too much of a problem. Bay Rides, the Tantallon-based society, although still somewhat in its infancy, has just been gifted a vehicle from TD Bank, and they will eventually be able to offer pick-up where Community Wheels cannot. Together, the two transportation societies have the potential to fill some of the transportation gaps that currently exist in this area.

The Board provided feedback on the new Allocations Funding Assessment form. There were many questions during the first grant review but overall, the Board were pleased with the amount of information received. New information included on the form includes details such as project budget, amount requested, and a focus on the benefits of project completion. The Community Development Committee will review feedback at their next meeting.

10. **Old Business** – there was none.

11. **New Business** – there was none.

12. **Board Education, Daycare Centres**– information was provided in packages and the Executive Director presented on Through the Years Daycare & Community Centre, Oceanview Children’s Centre and Hubbards Co-op Nursery School. The information collected during this and the upcoming Board education sessions on community groups will be collated and kept on file for information and possible data projects.

The Board discussed the differences between the non-profit and for-profit daycares and the importance of offering the subsidies as an option to all. Janet Fryday Dorey, a former private daycare owner and Through the Years Daycare Board member, provided some insights into the dynamics of running a daycare and reasons as to why the two models cannot be operated identically.

The Executive Director will review the community organization list created by the Community Development Committee for selection of the next Board education item.

13. **Time, date and location of next meeting** – The next meeting will be at 6:30 p.m. on Thursday February 19, 2015 at the Aspotogan Heritage Trust building.

14. **By the Way** – The Board reviewed upcoming events and noted the following:

- The community consultation public sessions being conducted by Chester Municipality will be held on February 7th in Blandford and Mill Cove.
- The Hubbards Radio Society AGM will be held on February 11 at St. Anthony’s Church

15. **Adjournment** –

Motion: to adjourn

Moved by: Floyd Shatford
Motion carried.

Seconded: Christine Waller

Meeting was adjourned at 8:25 P.M.