

5. Action Items from Previous Meeting (not elsewhere on the agenda)

- Katie Morash indicated her interest in serving on the Community Planning & Design Committee.

6. Community Development Committee Report

- Staff approved grants were provided for information
- **Hubbards & Area Recreation Association** - Funding has been allocated to HARA in the fiscal period 2014-2015 which remains unspent. The project submitted at that time was for the construction of dugouts as part of overall site upgrades. The work is still not completed due to restrictions at the municipality (HRM). The group is requesting consideration be given to allowing the funding to be used to complete other site improvement projects at this location. The Community Development Committee agreed to bring the information to the board with a recommendation that because the change requested to the project is in line with the original scope of the approved funding, the re-purpose requested be allowed. All terms and conditions remain the same and HARA will provide the plan and prices as per the original letter of offer.
- **Western HRM Adult Learning Network** – Funding provided to this program offset transportation and child care expenses as needed for those attending the program. Due to the client-responsive nature of this program, it was agreed that the current parameters of the Memorandum of Understanding would be changed and remove the clause related to an annual time frame. A new reporting form will be created to track the home communities of those using the service.

Motion: to recommend that the board approve \$3,500 for the Western HRM Adult Learning Network to support transportation and child care services as needed

Moved by: Leslie Taylor
Motion Carried.

Seconded by: Janet Irwin

- Application from Ocean Swells Community Centre was discussed. Although it was not reviewed, it was brought to the attention of the Board due to the time sensitive issue as they ran out of water. The Board agreed that in light of the potential health & safety issue, this should be addressed immediately.

Motion: to approve \$1500 to Ocean Swells Community Centre for drilling a well

Moved by: Leslie Taylor
Motion Carried.

Seconded by: Christine Waller

7. **Strategic Plan Action Items** – The Executive Director provided a quarterly update on the Strategic Plan and its operational work plan. Highlights of the report included:
- **Increasing Communication & Marketing**
Social media policies and procedures are in place. A target of 400 twitter followers in place by end of 2017 and there are 306 followers at this point. Already exceeded target for facebook followers. Newsletters and flyers are distributed on established timelines and over 150 individual events were published in the What’s Happening flyer this term. Also supported the South Shore marketing team and Bluenose Coast regional publications, the Bluenose map and South Shore guide.
 - **Promoting Sustainable Community Development**
 1. Rural Housing NS are hosting a housing conference in New Ross and Antigonish on November 18th. AHT is active on the planning committee and acting as the receiver for the registration using the PayD for credit card payments as well as cheques.
 2. South Shore Housing Action Coalition completed the needs assessment for the Lunenburg Queens region and areas of potential development were identified.
 3. Being part of the Municipality of the District of Chester, continue to work on zoning and planning regarding sustainable housing.
 4. The Canadian Housing and Renewal conference will be held in May 2017 in Halifax. AHT is part of the planning committee to represent the connection with rural housing development. Many aspects of housing development will be addressed, such as co-op, transitional, community land trust and intentional community options.
 5. Aspotogan Helping Hands, which AHT is a part of, work together to help people stay in their own homes safely. Campaigns encourage a “neighbour helping neighbour” approach.
 - **Enhancing Community Collaboration**
What’s Happening flyers are capturing events from across the region, with submission breakdown being 50% Hubbards, 28% Mill Cove/Fox Point, 15% Blandford and 7% Northwest Cove.
There are 12 groups from the Lunenburg Queens Volunteer Partnership working to prevent duplication and promote collaboration that supports the volunteer sector. Community Wheels is working with Bay Rides and Mahone Bay Centre by coordinating services in this region to increase efficiency and decrease environmental impact.
 - **Strengthening the Volunteer Sector**
Working with the Lions Club to support ongoing organizational development by helping with grant applications and updating policies & procedures and facilities & equipment database with the Business Directory being circulated to the community. Supported the Charter night event, attended six AGM’s, 13 community events and the Volunteer Awards. The Youth Volunteer pilot project is complete and funding applications have been submitted. The project to start in January 2017.
8. **Other Business** - As per our discussion from the last meeting in support of continuing on with the working groups, the following dates were set: Fund Development Group meeting on Wednesday, November 9th from 9:30 – 11 am. Community Planning & Design meeting on Thursday, November 10th from 5:30 – 7 pm. It is hoped that each group will bring to the November Board meeting an update on possible action items for the remainder of the term.
9. **Board Education** – The Strategic Plan update served as the Board Education for this meeting.

10. New Action Items

- Stuart Carson will be invited to attend the meeting on November 17th.
- The working groups to provide updates to the Board at the next meeting.
- Executive Director to follow up with lawyer regarding In Camera matter.

11. Time, date and location of next meeting – 5:30 p.m., November 17, 2016 at the AHT office.

12. By the Way

- Christmas Social will take place on December 2nd at Christine Waller's home, 21 Schwartz Road. Time & directions will be sent out. Hubbards & Area Business Association have asked if they could donate a tree to Aspotogan Heritage Trust to help with the overall community beautification plan and would be an added festive display at this end of the community. It was an idea that was well-received by the group. The AHT maintenance team will be consulted for logistics of placement.
- The Blandford Community Centre supper was held on October 22nd instead of October 15th. This correction was made through social media before the event occurred.

13. Adjournment – the chair declared the business of the meeting was concluded.

Motion: to adjourn

Moved by: Leslie Taylor
Motion carried.

Seconded by: Floyd Shatford

Meeting adjourned at 7:25 pm.