

The Aspotogan Heritage Trust

BOARD OF DIRECTORS

Thursday, September 14, 2017

10 Pte. Richard Green Lane

Hubbards, N.S.

Time: 5:30 p.m.

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Hubbards, Nova Scotia

Present: Joanne Lovett, Scott Hogue, Gayle Shanks, Leslie Taylor, Floyd Shatford, Charlie Farley, David Bond, Samantha Wilson and Janet Irwin
Regrets: Sally Langille, Christine Waller and Katie Morash
Staff: Kathryn Gamache
Recorder: Lori Dale

1. **Call to Order** – Joanne Lovett, Chair, called the meeting to order at 5:45 P.M. Joanne welcomed Samantha Wilson, new director and Lori Dale as recording secretary on behalf of the board.
2. **Correspondence**
 - Thank-you letters from the scholarship recipients were received as well as a community group that uses the space regularly.
3. **Approval of Consent Agenda** – the Committee approved the following items received prior to the meeting; *Minutes of the meeting held June 15, 2017* and *Staff Report*.

Motion: to approve the consent agenda.

Moved by: Janet Irwin

Seconded: Charlie Farley

Motion carried.

4. **In Camera – Property Matter**

Motion: that the Board move In Camera

Moved by: Floyd Shatford

Seconded: Janet Irwin

Motion carried.

Motion: that the Board move out of In Camera

Moved by: Janet Irwin

Seconded: David Bond

Motion carried.

Report from In Camera – Nothing to report

5. **Action Items from Previous Meeting (not elsewhere on the agenda)** – Kathryn thanked Charlie and Sara for hosting the Summer Social.

6. **Executive Committee**

- The committee will be reviewing the table of contents from the policy manual to familiarize themselves with content and identify areas that may need enhancement or additions due to changing legislation.
- AHT will continue to monitor the impact of the Scotiabank closure on the community and support efforts to find alternatives and options for residents.
- Banking needs of AHT will be reviewed including payroll and signing officers before Scotiabank closes the Hubbards branch.
- Aspotogan Ridge remained closed for this season but they are actively pursuing operators for the course. The current mortgage is scheduled to expire in November.

7. **Community Development Committee**

- The committee report provided an overview of the staff approved grants since the last meeting.
- Canada 150 Grants – Funding was provided for the following events and activities
 - Festival on the Cove \$3000
 - District #1 Community Centre BBQ/Dance \$2000
 - ARA Canada 150 Celebrations \$1000
 - Hubbards Volunteer Fire Department Canada 150 Fireworks \$1000
 - Hubbards Lions Club & HABA Murder Mystery Dinner Theatre \$1000
- Lunenburg Queens Volunteer Partnership – The youth project is underway with 14 youth ages 11-13 participating. During the summer months they assisted in all events AHT was involved with plus other events in the community. They also received training in First Aid, Food Handlers and mentoring / leadership. The project is now moving into the second phase of development. A request was made for a second installment of \$5000 to support the continuing development of the project.

Motion: **that the board approve the application from Lunenburg Queens Volunteer Partnership in the amount of \$5000**

Moved by Leslie Taylor Seconded: David Bond
Motion Carried

- Hubbards Nursery School Cooperative – The program continues to be an option for families in the region. This year they have maximum enrollment and are offering 4-day a week programs Due to the level of enrollment and program hours, the group is requesting consideration to be given to an increase of the annual subsidy from \$1000 to \$2000 annually.

Motion: **that the board approve the application from Hubbards Nursery School Cooperative in the amount of \$2000**

Moved by Leslie Taylor Seconded: Scott Hogue
Motion Carried

8. Other Business

- The Board of Directors reviewed and discussed options for the ongoing organizational evaluation process including using a questionnaire to capture information from the community members attending the Open House on September 30th. Staff would develop an information fact sheet to hand out at the Open House in addition to asking 3 questions that focus on what the public “knows” about AHT.

9. New Action Items

- Blandford Community Centre Sign – Janet will follow up with the Blandford Community Centre regarding their board and sign usage policies and determine if AHT can promote the Open House on that board.
- Open House Volunteers – The board are asked to indicate to the Executive Director of their availability on the day of the Open House (September 30th, noon to 3 pm).
- Aspotogan Ridge – Floyd will follow up with Ged Stonehouse.
- A fact sheet will be developed about the services/supports provided by AHT.

10. **Time, date and location of next meeting** – The next meeting will held on Thursday October 19, 2017 at 5:30 pm.

11. By the Way

- Congratulations are sent to Christine and Darryl on their upcoming wedding and to Katie and Matt on their new baby girl, Lily Mae.
- MoDC will be holding a series of planning meetings with Zoning on the agenda. Dates to be determined and board members are asked to help promote the meetings and attend in their areas as they are able.
- AHT will acknowledge the staff at Scotiabank in Hubbards for all their work in supporting community groups over the years. The bank is set to close on October 19th.
- Erin Lowe has been hired as the Economic Development Officer for MoDC.
- Marshal Hector has been sworn in as the new councillor for MoDC District #1, filling the vacancy left with the resignation of Andre Veinotte.

12. Adjournment

Motion: to adjourn

Moved by Leslie Taylor
Motion carried.

Seconded: David Bond

Meeting was adjourned at 7:22 p.m.