

The Aspotogan Heritage Trust

BOARD OF DIRECTORS

5:30 P.M., June 15, 2017

10 Pte. Richard Green Lane

Hubbards, Nova Scotia

Present: Joanne Lovett, Scott Hogue, Gayle Shanks, Katie Morash, Christine Waller, Leslie Taylor, Floyd Shatford, Charlie Farley and David Bond
Regrets: Sally Langille and Janet Irwin
Staff/Recorder: Kathryn Gamache

1. **Call to Order** – Joanne Lovett, Chair, called the meeting to order at 5:50 P.M.
2. **Guest: Stuart Carson, Portfolio Manager** –Stu provided the board with an update on the overall market trends. While there is still a prevailing sense of uncertainty in the markets, the cycle is optimistic at this point in time. It is anticipated that the global macro-economy will setup the markets for muted returns in the near-term. As always AHT continue to look for ways to increase revenue and returns in support of the portfolio, with an emphasis on capital preservation at this time.
3. **Correspondence**
 - An application to the board of directors has been received. Floyd asked that it be added to the agenda for discussion and consideration at this meeting.
 - A formal letter of resignation was received from Ethel Marshal, Administrative Assistant / Recording Secretary, with thanks and appreciation for her time spent with AHT.
4. **Approval of Consent Agenda** – the Committee approved the following items received prior to the meeting; *Minutes of the meeting held April 20, 2017* and *Staff Report*. The matter of the board application addressed under Correspondence was added to the circulated agenda under Other Business.

Motion: to approve the consent agenda with the addition to the agenda as discussed.

Moved by: Scott Hogue Seconded: Charlie Farley
Motion carried.

5. **In Camera/Report from In Camera** – not required
6. **Action Items from Previous Meeting (not elsewhere on the agenda)** – no updates required
7. **Executive Committee**
 - Scotiabank Closure – the role of AHT in supporting the community was discussed, following the announcement by Scotiabank in Hubbards that they will be closing the local branch in October. The board felt that the lead organization for community

engagement at this point was the Hubbards & Area Business Association and/or community members themselves. AHT will act as a support to help set up and promote their efforts within the community. AHT will also look for ways to provide information and education for residents affected by the closure. This might include increasing promotion and awareness of Community Wheels options, online banking information sessions and material related to direct deposit applications for government funding. The Executive Director will work with representatives of HABA as they develop an action plan around a response to this closure.

8. Community Development Committee

Grants

- Through the Years Lift Equipment – the daycare is requesting funding for a lift system to help with the children with physical conditions that require additional support when lifting them in-out of their wheelchairs.

Motion: **that the board approve the application from Through the Years Day Care for Lift Equipment in the amount of \$1000**

Moved by Leslie Taylor Seconded: Katie Morash
Motion Carried

Canada 150 grants

- Forest Heights Community School – the school is requesting funds to support the outdoor classroom project. This is a large multi-year project and is estimate to be close to \$50,000 when it is completed. They are requesting a one-time contribution from AHT

Motion: **that the board approve the application from Forest Heights Community School for the outdoor classroom in the amount of \$3000**

Moved by Leslie Taylor Seconded: Charlie Farley
Motion Carried

- St. Luke’s Anglican Church – this request is for exterior work on the 170-year-old church. The work will involve painting and re-siding and will take approximately 2 years to complete.

Motion: **that the board approve the application from St. Luke’s Anglican Church for the restoration and preservation work at the church in the amount of \$3000**

Moved by Leslie Taylor Seconded: Christine Waller
Motion Carried

The committee requested direction from the board regarding the process they would like to follow related to funding approval process for Canada 150 grants over the summer months. AHT is aware of a number of groups still finalizing plans at this time and do not want to limit

them only to the \$500 grants that staff can approve if the events are eligible for this additional funding.

Motion: **that the Executive Director be given the authority to allocate the remaining funding under the Canada 150 project guidelines**

Moved by Floyd Shatford Seconded: Gayle Shanks
Motion Carried

Community Initiatives projects

Motion: **that the board approve the annual funding for Through the Years Daycare subsidy program in the amount of \$10,000**

Moved by Leslie Taylor Seconded: Christine Waller
Motion Carried

Motion: **that the board approve the annual funding for Community Wheels for its community-based transportation service in the amount of \$10,000**

Moved by Leslie Taylor Seconded: Christine Waller
Motion Carried

Scholarship awards

Motion: **that the board approve the scholarship application from Catie Johnson and Cameron Longley, Sir John A McDonald High School, and Emma Marchand and Serenity Rice-Gillis, Forest Heights Community School, in the amount of \$500 each for a total of \$2000**

Moved by Leslie Taylor Seconded: Katie Morash
Motion Carried

9. Other Business

- Committee Membership – the re-establishment of the Finance Committee as of the AGM requires membership confirmation at this time. Gayle will serve as committee chair and members will be Charlie, Floyd and Scott. Membership on all other committees remain the same. There was a brief discussion about a possible change in Janet Irwin’s availability through the winter months and this matter will be reviewed in the fall at the Executive Committee.
- Board of Director Application – an application has been received from Samantha Wilson, former Executive Assistant with AHT. Samantha brings a working knowledge of both AHT and the surrounding community and was viewed as a great asset to the board.

Motion: **that the board approve Samantha Wilson as a member of the AHT Board of Directors, effective immediately.**

Moved by Floyd Shatford
Motion Carried

Seconded: Leslie Taylor

10. New Action Items

- Summer Social – this year Charlie and Sara will be hosting the summer social. Once the date and time are confirm the information will be circulated to the board.

11. **Time, date and location of next meeting** – The next meeting will held on Thursday September 14, 2017 at 5:30 pm. *Please note this is a week earlier than normal due to the change in the Open House.*

12. By the Way

- Reminder that the Canada Day Celebrations are here on July 1 from 11 -2; rain or shine
- The parade is August 12th and AHT will be putting a larger float together to help celebrate Canada 150 in the region; any assistance and/or participation from Board members around this event would be great

13. Adjournment

Motion: to adjourn

Moved by Floyd Shatford
Motion carried.

Seconded: Christine Waller

Meeting was adjourned at 7:45 p.m.