

**Aspotogan Heritage Trust
Annual General Meeting**

**7:15 pm., Thursday May 19, 2016
The Dauphinee Inn,
Hubbards, N.S.**

Present: Floyd Shatford (Chair), Sarah Archer, David Bond, Scott Hogue, Janet Irwin, Joanne Lovett, Gayle Shanks, Leslie Taylor, Christine Waller, Katherine Morash, Stephen Farley and Sally Langille
Guests: Stuart Carson and Don Weagle
Regrets: Janet Fryday-Dorey and Andy Hare
Staff: Kathryn Gamache and Lori Dale
Recorded By: Kathryn Gamache

1. **Call to Order** – Floyd Shatford, Chair, called the meeting to order at 7:15 p.m.
2. **Approval of the Agenda** – the agenda was reviewed. There were no additions or deletions made to the agenda as circulated.

Motion: to approve the agenda as circulated

Moved By: Leslie Taylor
Motion Carried.

Seconded: Christine Waller

3. **Approval of the Minutes of the May 21, 2015 Annual General Meeting** – the minutes were reviewed.

Motion: that the minutes of the May 21, 2015 Annual General Meeting be approved as circulated

Moved By: Gayle Shanks
Motion carried.

Seconded: Sarah Archer

4. **Presentation of the Annual Report** – Floyd Shatford, Chair reviewed the annual report and thanked the staff and fellow board members for a great year. Some of the years highlights included the following:

- Achieving the \$1 million mark in Community Development grant allocations and the subsequent celebration of that milestone with the recipients, RECAP, in June 2015
- Continuing service delivery at the building with an overall increase in photocopying services, IT support sessions, C@P site users and boardroom bookings
- Significant staffing changes with Suzanne Brown and Samantha Wilson both leaving their positions in 2015 after many years of dedicated service to the Trust

In closing, Floyd thanked the outgoing Executive for all their hard work over this past year and is looking forward to where the incoming Chair, Joanne Lovett, will take the board over the next two years.

5. Presentation of the financial report

Review Engagement Report, Don Weagle – Don Weagle, Accountant presented the review engagement report. The following motion was made:

Motion: that the Review Engagement Report be accepted as presented

Moved by: Leslie Taylor
Motion carried.

Seconded: Gayle Shanks

6. Nominating Committee

6.1 Appointment of Directors – Janet Fryday-Dorey and Andy Hare are leaving the Board this year after completing their full terms. Both Janet and Andy brought a wealth of community and professional knowledge to the board and we appreciated all they were able to offer during their terms.

Two members of the current board are eligible for re-appointment to the board for their second three-year term.

Motion: that Janet Irwin and Joanne Lovett be re-appointed to a second three-year term to the Aspotogan Heritage Trust Board of Directors

Moved by: Gayle Shanks
Motion carried.

Seconded: Sarah Archer

Due to a previously existing vacancy and the departure of Janet and Andy, there were three vacancies to be filled for the 2016-2017 board of directors.

Motion: that Stephen Farley, Katherine Morash and Sally Langille be appointed to the Aspotogan Heritage Board of Directors for a term of three years

Moved by: Gayle Shanks
Motion carried.

Seconded: Joanne Lovett

6.2 Election of Officers - Joanne Lovett began by thanking Floyd for his direction and mentoring over this past year. He will be stepping back from the executive committee in 2016-2017 but will remain an active member of the board.

The following information was presented for consideration:

Officers: the slate of officers for the 2016-2017 Board of Directors was presented, as follows:

Chair – Joanne Lovett

Vice-Chair – David Bond

Treasurer – Gayle Shanks

Secretary – Scott Hogue

Call for nominations from the floor occurred. No further nominations were received.

Motion: that the slate of Officers for 2016-2017 be approved as presented.

Moved By: Joanne Lovett
Motion Carried.

Seconded: Leslie Taylor

6.3 Committees of the Board – the Board made the following change to the Committee structures:

Motion: that the Finance and Property Development Standing Committees remain suspended for 2016 - 2017 pending committee re-alignment based on the new strategic plan

Moved by: Gayle Shanks
Motion carried.

Seconded: Joanne Lovett

As AHT continues to move this work forward, adhoc committees related to Community Planning & Design and Fund Development will remain in place to help inform the plan and support the committee re-alignment. Participation on these committees are open to all board members.

Community Development Committee:

Leslie Taylor, Sarah Archer and Janet Irwin will remain on the committee. Christine Waller will join them this year and it is hoped that a new member may also be interested in the work of the committee.

7. Appointment of accountant for 2016 - 2017

Motion: that Don Weagle be appointed Accountant for 2016 - 2017

Moved By: Gayle Shanks
Motion Carried.

Seconded: Scott Hogue

8. Adjournment

Motion: to adjourn

Moved By: Gayle Shanks
Motion Carried.

Seconded by: Joanne Lovett

Adjourned at 7:30 p.m.