

The Aspotogan Heritage Trust

**BOARD OF DIRECTORS
5:30 P.M., March 15, 2018
10 Pte. Richard Green Lane
Hubbards, Nova Scotia**

Present: Joanne Lovett, Janet Irwin, Scott Hogue, Gayle Shanks, Katie Morash, Sally Langille, Samantha Wilson and Floyd Shatford
Regrets: Leslie Taylor, Christine Richardson, Stephen Farley and David Bond
Staff/Recorder: Kathryn Gamache

1. **Call to Order** – Joanne Lovett, Chair, called the meeting to order at 5:45 P.M.
2. **Correspondence** – nothing was noted that is not already included within the meeting itself.
3. **Approval of Consent Agenda** – the Committee approved the following items received prior to the meeting; *Minutes of the meeting held January 18, 2018* and *Staff Report*.

Motion: to approve the consent agenda as circulated.

Moved by: Katie Morash Seconded: Samantha Wilson
Motion carried.

4. **In Camera**

Motion: to move In Camera

Moved by: Floyd Shatford Seconded: Gayle Shanks
Motion carried.

Motion: to move out of In Camera

Moved by: Floyd Shatford Seconded: Scott Hogue
Motion carried.

5. **Report from In Camera**

Motion: to approve the interim operational budget for the Aspotogan Ridge Golf Club as presented.

Moved by: Gayle Shanks Seconded: Janet Irwin

Motion carried.

Motion: to proceed with the negotiation of the letter of agreement with Land Invest Group as discussed in camera

Moved by: Gayle Shanks Seconded: Floyd Shatford
Motion carried.

Motion: to approve the Executive Director compensation as discussed in camera

Moved by: Gayle Shanks Seconded: Floyd Shatford
Motion carried.

Additionally, based on discussion held in camera, the chair will follow up with Stephen Farley.

6. **Action Items from Previous Meeting (not elsewhere on the agenda)** – nothing noted

7. **Executive Committee**

7.1 Board Self Evaluation – this matter is deferred as the committee has not yet had a chance to review the summary document

7.2 Executive Evaluation – the chair will set up a meeting with the Executive Director to review the evaluation feedback and terms of compensation.

8. **Finance Committee**

The committee work was discussed in camera; the draft fourth quarter statements were circulated with comparatives to annual budget projections.

9. **Community Development Committee**

9.1 Western HRM Adult Learning Network – the annual request for childcare and transportation subsidy support through the Community Initiative program was reviewed. The summary of uses and contributions was provided.

Motion: to approve \$3,500 for the Western HRM Adult Learning Network to provide a childcare and transportation subsidy.

Moved by: Janet Irwin Seconded: Sally Langille
Motion carried.

10. **Other Business** – nothing noted

11. **New Action Items**

- The Open House for the Golf Club will take place March 17 from 10 to 3; board members are encouraged to attend if possible
- Chair to meet with Executive Director
- Chair to follow up with Stephen Farley

12 **Time, date and location of next meeting** – the next meeting will be held on Thursday, April 19, 2018 at the AHT office.

13 **By the Way** – nothing extra was noted

14 **Adjournment**

Motion: to adjourn

The meeting was declared adjourned at the conclusion of business, by consensus.

Meeting was adjourned at 8:55 p.m.