

**Aspotogan Heritage Trust
Annual General Meeting**

**7:15 pm., Thursday May 18, 2017
The Dauphinee Inn, Hubbards, N.S.**

Present: Joanne Lovett (Chair), Gayle Shanks, Stephen Farley, Scott Hogue, Sarah Archer, Floyd Shatford, Christine Waller, Katherine Morash, Janet Irwin and Leslie Taylor
Guests: Stuart Carson
Regrets: David Bond, Sally Langille, Don Weagle and Lori Dale
Staff: Kathryn Gamache and Lucy Harnish
Recorded By: Kathryn Gamache

1. **Call to Order** – Joanne Lovett, Chair, called the meeting to order at 7:15 p.m.
2. **Approval of the Agenda** – the agenda was reviewed. There were no additions or deletions made to the agenda as circulated.

Motion: to approve the agenda as circulated

Moved By: Christine Waller Seconded: Floyd Shatford
Motion Carried.

3. **Approval of the Minutes of the May 19, 2016 Annual General Meeting** – the minutes were reviewed.

Motion: that the minutes of the May 19, 2016 Annual General Meeting be approved as circulated

Moved By: Gayle Shanks Seconded: Stephen Farley
Motion carried.

4. **Presentation of the Annual Report** – Joanne Lovett, Chair, provided an overview of the work and activity of the AHT over the past year. Special thanks to Sarah Archer for the time and effort that she has given to the board during her time with us. As Sarah and John leave for Ottawa, best wishes of the board and staff go with them and we hope that they will stay in touch.

5. **Presentation of the financial report**
Review Engagement Report, Don Weagle – Don Weagle, Accountant, prepared the review engagement report for the year, however he was not able to attend the meeting. Gayle, Finance Chair, reviewed the statements provided. The following motion was made:

Motion: that the Review Engagement Report be accepted as presented

Moved by: Gayle Shanks Seconded: Leslie Taylor
Motion carried.

6. Nominating Committee

6.1 Appointment of Directors – Sarah Archer is leaving the Board this year after five years with AHT. She and John have been a wonderful asset to the larger community and they will be missed by many people around the region. We are grateful to Sarah for her generosity and support of events throughout her time in Nova Scotia.

Two members of the current board are eligible for re-appointment to the board for their second three-year term.

Motion: that Leslie Taylor and Scott Hogue be re-appointed to a second three-year term to the Aspotogan Heritage Trust Board of Directors

Moved by: Janet Irwin
Motion carried.

Seconded: Floyd Shatford

With Sarah's departure, there are currently three vacancies to be filled for the 2017-2018 board of directors. No outside applications were received. Only two positions will be filled at this time.

Motion: that Gayle Shanks and Floyd Shatford be appointed to the Aspotogan Heritage Board of Directors for a term of three years

Moved by: Janet Irwin
Motion carried.

Seconded: Scott Hogue

6.2 Election of Officers - The following information was presented for consideration:

Officers: the slate of officers for the 2017-2018 Board of Directors was presented, as follows:

Chair – Joanne Lovett

Vice-Chair – David Bond

Treasurer – Scott Hogue

Secretary – Janet Irwin

It is also recommended that Gayle Shanks, in her capacity of Finance Committee Chair and in light of the work plan needs for the upcoming year, also be part of the executive committee for this fiscal year.

Call for nominations from the floor occurred. No further nominations were received.

Motion: that the Executive for 2017-2018 be approved as presented.

Moved By: Scott Hogue
Motion Carried.

Seconded: Sarah Archer

6.3 Committees of the Board – the Board made the following change to the Standing Committee structures for 2017-2018 in accordance to the by-laws:

Motion: that the Property Development Standing Committees remain suspended for 2017 - 2018 pending the completion of the work of the Planning & Design Working Group based on the current strategic plan

Moved by: Scott Hogue
Motion carried.

Seconded: Gayle Shanks

7. Appointment of accountant for 2017 - 2018

Motion: that Don Weagle be appointed Accountant for 2017 - 2018

Moved By: Gayle Shanks
Motion Carried.

Seconded: Leslie Taylor

8. Adjournment

Motion: to adjourn

Moved By: Floyd Shatford
Motion Carried.

Seconded by: Sarah Archer

Adjourned at 7:35 p.m.