

**The Aspotogan Heritage Trust
BOARD OF DIRECTORS
5:30 P.M., April 19, 2018
10 Pte. Richard Green Lane
Hubbards, Nova Scotia**

Present: Joanne Lovett, Janet Irwin, Scott Hogue, Gayle Shanks, Katie Morash, Sally Langille, Leslie Taylor, Christine Richardson, David Bond and Floyd Shatford
Regrets: Samantha Wilson
Staff/Recorder: Kathryn Gamache and Lori Dale

1. **Call to Order** – Joanne Lovett, Chair, called the meeting to order at 5:50 P.M.
2. **Correspondence**
 - The refundable deposit from TIR was received in relation to the path that was built
 - A Thank-you letter from Through the Years Day Care and Community Centre
3. **Approval of Consent Agenda** – the Committee approved the following items received prior to the meeting; *Minutes of the meeting held March 15, 2018* and *Staff Report*.

Motion: to approve the consent agenda as circulated.

Moved by: Scott Hogue Seconded: Janet Irwin
Motion carried.

4. **In Camera**

Motion: to move In Camera

Moved by: Floyd Shatford Seconded: Sally Langille
Motion carried.

Motion: to move out of In Camera

Moved by: Janet Irwin Seconded: Christine Richardson
Motion carried.

Report from In Camera

Motion: to authorize Kathryn to sign off on the Letter of Intent.

Motion carried.

5. **Action Items from Previous Meeting (not elsewhere on the agenda)** – nothing noted
6. **Executive Committee**
- 7.1 The Board Self Evaluation was reviewed. The comments will be used to help shape the work plan for the committee in the upcoming year
 - 7.2 The letter from Cassidy, Nearing, Berryman was reviewed regarding the pending merger with Cox & Palmer, who are currently representing Land Invest Group
 - 7.3 Preliminary recommendations for nominations were discussed but not formalized
 - 7.4 Parkwood Golf Club will be the new society incorporated to operate the golf course. The recommendation is for the current board to be the founding board of the new society if everyone is in agreement
7. **Community Development Committee**
- Through the Years Day Care & Community Centre – the annual request for the subsidy was submitted
- Motion: to approve \$10,000 subsidy for the Day Care**
Moved by: Leslie Taylor Seconded: Sally Langille
Motion carried.
- 8.2 Community Wheels – annual financial allocation request
- Motion: to approve \$10,000 annual financial allocation**
Moved by: Leslie Taylor Seconded: Katie Morash
Motion carried.
- 8.3 Black Point Community Centre – request for funds to purchase a fridge and sound system
- Motion: to approve \$3,300 to purchase requested equipment**
Moved by: Leslie Taylor Seconded: Christine Richardson
Motion carried.
8. **Other Business – Communication/Promotion Plan for the Golf Course** – The board and staff discussed a strategy for promoting the Golf Course both locally and out of the area
9. **New Action Items**
- The Open House for the Golf Club will take place April 28 from 10 to 3; board members are encouraged to attend if possible
 - Executive Director to work on a Communication Plan for the Golf Course
 - Executive Director to finalize the Letter of Intent
10. **Time, date and location of next meeting** – the next meeting will be the AGM, held on Thursday, May 17, 2018 at the Aspotogan Ridge Golf Club
11. **By the Way**
- Christine Richardson informed the board that Lee and Kat Murphy have taken over the Anchorage Inn & Cottages. Melanie Munden has filmed a YouTube video and you can find it on the Hubbards Channel

- Floyd Shatford informed the board that By the Sea has withdrawn their application for the development at the Shatford Lobster Pound property

12. Adjournment

Motion: to adjourn

The meeting was declared adjourned at the conclusion of business, by consensus.

Meeting was adjourned at 7:45 p.m.