

**The Aspotogan Heritage Trust
BOARD OF DIRECTORS
5:30 P.M., June 21, 2018
10 Pte. Richard Green Lane
Hubbards, Nova Scotia**

Present: Janet Irwin, Scott Hogue, Gayle Shanks, Katie Morash, Sally Langille, Leslie Taylor, Christine Richardson, David Bond, Samantha Wilson and Floyd Shatford
Regrets: Joanne Lovett
Staff/Recorder: Kathryn Gamache and Lori Dale

1. **Call to Order** – David Bond, Chair, called the meeting to order at 5:50 P.M.
2. **Correspondence**
 - Nothing noted
3. **Approval of Consent Agenda** – the Committee approved the following items received prior to the meeting; *Minutes of the meeting held April 19, 2018* and *Staff Report*.

Motion: **to approve the consent agenda as circulated.**

Moved by: Janet Irwin Seconded: Sally Langille
Motion carried.

4. **Action Items from Previous Meeting (not elsewhere on the agenda)** – nothing noted
5. **Executive Committee**
 - 5.1 It was agreed that there is a requirement to make an addendum to the Executive Director job description to reflect the changes to the position with the addition of the golf course
 - 5.2 Themes were identified through a review of the information regarding the Board Evaluation. Some of these items will be used as Board Education topics and others will remain part of the committee's work plan for the year
 - 5.3 The Grand Opening of the Golf Course is set for July 7th at 9:00 am
 - 5.4 Floyd Shatford updated the committee on the removal of the signage clutter at Exit #6
6. **Community Development Committee**
 - 6.1 Christine Richardson was appointed chair of the Community Development Committee
 - 6.2 Staff approved grants for \$500 or less for the following: Hubbards Barn Food Truck Rally, Hooked Rug Museum, Cove FM Kitchen Party, Summer Movie Series at the Waterfront and Junior Achievement

6.3 Applications were reviewed for the 2018 AHT Educational Bursary.

Motion: That Chelsey-Grace Veinotte (FHCS), Julia Publicover (FHCS), Jake Brigley (SJA) and Haley Little (SJA) each receive a \$500 bursary for 2018 from Aspotogan Heritage Trust

Moved by: Leslie Taylor Seconded: Floyd Shatford
Motion carried.

6.4 The Hubbards Area Lions Club submitted an application for funding to complete the lower level of the Lions Club. This work will allow the lower level to be rented out to the Aspotogan Fitness Club for use as a community gym.

Motion: to approve \$4,500 for the Hubbards Area Lions Club to complete renovation work to the lower level of the building

Moved by: Leslie Taylor Seconded: Sally Langille
Motion carried.

7. Property Committee

7.1 A request was put forward to install a heat pump in the Golf Club

Motion: to approve funding for the installation of the heat pump

Moved by: Floyd Shatford Seconded: Gayle Shanks
Motion carried.

7.2 The property committee will meet the first Thursday of the month throughout the summer. It is anticipated that for cash flow purposes, there may be a need to draw additional funds from the investments. These funds will also help address the forecasted shortfall in the budget.

Motion: to grant the Property Committee the authority to make the decision to draw funds from the Investment Fund if required

Moved by: Floyd Shatford Seconded: Leslie Taylor
Motion carried.

7.3 In order to complete the application for the permanent liquor license, a person needs to assume responsibility for liquor sales and adhering to the regulations set forth by NS Alcohol & Gaming

Motion: to appoint Douglas Nelson as the principal person responsible for the liquor license at the Aspotogan Ridge Golf Club

Moved by: Floyd Shatford Seconded: Gayle Shanks
Motion carried.

Other Business – Summer Social. The summer social will be held July 26 at 6:30 p.m. at the Golf Club

8. New Action Items

- A general poster will be designed and distributed throughout the community and to the board to promote the Golf Course

9. Time, date and location of next meeting – the next meeting will be held on Thursday, September 20, 2018 at Aspotogan Heritage Trust

10. By the Way

- There will be a “Christmas in July” fundraiser for Ivan Silver at the Lions Club on July 21 from 4 to 6 p.m.

11. Adjournment

Motion: to adjourn

The meeting was declared adjourned at the conclusion of business, by consensus.

Meeting was adjourned at 7:10 p.m.